

**MINUTES OF A REGULAR MEETING
OF THE QUITMAN CITY COUNCIL
HELD ON TUESDAY, SEPTEMBER 06, 2011
AT 7:00 P.M.**

Mayor Curtis L. Pickels called the meeting to order with council members Nikki L. Bradley, Annie D. Bower, and Virgil A. Walker Jr. in attendance. Council member Wendell E. Chisholm was not in attendance due to illness.

Fire Chief Clay Phillips led those in attendance in prayer.

Item No. 1: Approval of August 2011 Minutes

Council member Bradley moved that the August 02, 2011 Regular; August 09, 2011 Public Hearing; August 09, 2011 Called and the August 09, 2011 Workshop minutes be approved as submitted to the Council. Mr. Walker seconded the motion. Motion carried.

Item No. 2: Special Exception (Manufactured Home)

Ms. Cynthia Meeks Williams requested a special exception for the placement of a manufactured home on her property located at 505 West Hill Street. A public hearing was held on August 30, 2011. The Board of Zoning Appeals recommends approval of the application.

Mr. Walker moved that the application for a special exception be approved as submitted to the Council. Ms. Bower seconded the motion. Motion carried.

Item No. 3: City Clerk's Report

Summaries of revenues/expenditures for June 30, 2011 and July 31, 2011 will be provided to the Council as soon as closing entries are received from Mauldin & Jenkins for the 2010-2011 fiscal year.

Accounts payable reports for the month of August was provided to Council.

Journal entry and manual check reports for the month of August were provided to Council.

Interest bids were taken on one maturing Certificate of Deposit. New certificate was purchase with high bidder (Citizens National Bank) as follows: Revolving Loan Fund \$601,551.45 12 months 1.01%

Update was given on audit progress. Staff is currently waiting on closing entries and preliminary audit report from Mauldin & Jenkins in order for the 2010-2011 books to be closed and MD&A to be prepared.

Qualifying for City Council District 1-Post 2 and District 2 – Post 4 began on Monday, August 20, 2011 at 8:30 A.M. Qualifying ends on Friday, September 02, 2011 at 4:30 P.M. The following candidates qualified to run.

District 1-Post 2

Wendell E. Chisholm (Incumbent)
James C. Brown, III

District 2-Post 4

Annie D. "Tootsie" Bower (Incumbent)
Tawanna Stroud Christian

Item No. 4: City Attorney's Report

City Attorney C. Gerald Spencer gave an update on city-related activities during the month of August 2011 which included responding to miscellaneous needs of city staff.

Item No. 5: City Manager's Report

1] Destination Brooks Update

Ms. Lauren Basford gave an update on the activities of Destination Brooks during the month of August 2011 which included the upcoming Skillet Festival and Breakfast with the Governor.

2] Brooks County Library Board Report

Ms. Laura Harrison gave an update on the activities of the Brooks County Library during the month of August 2011.

3] CDBG Project No. 09B-x-014-2-5174

Two (2) bids were received and opened on the 09 CDBG Project on August 04, 2011 as follows:

| | |
|----------------------------|--------------|
| Radney Plumbing, Inc. | \$599,934.60 |
| Standard Contractors, Inc. | \$672,514.90 |

After reviewing the bid submitted by Radney Plumbing, Inc., it was determined that a mistake was made in their bid submittal. The cost associated with the mistake would prevent them from performing the construction at the bid amount submitted. Given the circumstances of the bids submitted, Watkins & Associates, LLC recommends that the City of Quitman consider the following options:

1. Enter into an agreement with Standard Contractors, Inc., the second and only other bidder submitting a bid meeting all bid requirements, to construct the project titled "Water, Sewer, Street and Drainage Improvements, FY 09 CDBG Project No. 09b-x-014-2-5174 in the amount of \$672,514.90; or
2. Reject all bids submitted and re-advertise.

It was brought out that there would be additional costs associated with re-advertising the bid process.

After a discussion, Mr. Walker moved to award the bid to Standard Contractors, Inc. in the amount of \$672,514.90. Ms. Bower seconded the motion. Motion carried.

4] Quitman Sewer Improvements Project Approval Environmental Protection Division

The Georgia Department of Natural Resources has approved plans and specifications for the 09 CDBG Project. This project consists of installing approximately 1,120 linear feet of 8" gravity sewer and 840 linear feet of 10" gravity sewer. The permit is in effect for one year.

5] Proclamation

Ms. Bradley moved to approve a proclamation which will endorse efforts to make Brooks County a Certified Literate Community. Ms. Bower seconded the motion. Motion carried.

6] Mutual Aid Agreement

Ms. Bradley moved to approval a Mutual Aid Agreement between the Electric Cities of Georgia and the City of Quitman as recommended by the City Manager. Mr. Walker seconded the motion. Motion carried.

7] Natural Gas System Training Agreement

The City Manager and City Attorney recommended approval of an agreement between Harp & Associates and the City of Quitman which details required training of City staff employed in the Natural Gas Department.

Mr. Walker moved to approve the Natural Gas System Training Agreement as recommended. Ms. Bower seconded the motion. Motion carried.

8] Local Option Sales Tax Negotiation Training Opportunity

The Council was informed that LOST renegotiation training for GMA District 11 will be held in Douglas, Ga on Tuesday, September 27, 2011 at the C.E. Weir Senior Citizens Center beginning at 10:00 a.m.

Council was encouraged to attend if possible.

9] Solid Waste Collection Proposals

The following companies submitted proposals on solid waste collection for the City of Quitman.

All Green Services, LLC

Waste Pro of Georgia, Inc.

Veolia Environmental Services

Thomasville Utilities

Bids were reviewed in detail by staff. The City Manager recommends that the contract for solid waste collection services be awarded to All Green Services, LLC.

Ms. Bower moved that the contract for solid waste collection services be awarded to All Green Services, LLC as recommended. Mr. Walker seconded the motion. Motion carried.

10] Internet Count

The wireless internet count for month ending August 2011 was 108.

11] Cable Counts

| | |
|-------------------|-------|
| Basic: | 77 |
| Advanced: | 540 |
| Premium: | 304 |
| Advanced/Cinemax: | 32 |
| Premium/Cinemax: | 74 |
| <hr/> | |
| Total Count | 1,027 |

12] Employee of the Month

The September 2011 Employee of the Month is Mr. Tony Herring, WWTP Supervisor. Mr. Herring resigned effective September 02, 2011.

There being no further business, Ms. Bradley moved that the meeting be adjourned at 7:32 P.M. Mr. Walker seconded the motion. Motion carried.

Janice M. Jarvis, City Clerk

Curtis L. Pickels, Mayor