

MINUTES OF A REGULAR MEETING
OF THE QUITMAN CITY COMMISSION
HELD ON TUESDAY, JANUARY 06, 2009
AT 7:00 P.M.

Chairman Curtis L. Pickels called the meeting to order with Commissioners Annie D. Bower, Wendell E. Chisholm, Ronald E. Bryant and Virgil Walker Jr in attendance.

Chairman Pickels led those in attendance with prayer.

Item No. 1: Approval of December 2008 Minutes

Mr. Chisholm moved that the December 02, 2009 Regular and the December 16, 2008 Called minutes be approved as submitted to the Board. Unanimous vote.

Item No. 2: Parade Award Presentations

Tiffany Holmes, representing the Quitman-Brooks County Chamber of Commerce, presented awards to float participants in the recent Chamber of Commerce Christmas Parade.

Item No. 3: City Clerk's Report

Summaries of revenues/expenditures for month ending November 2008 was provided for the Board's review.

Occupation tax notices have been mailed out to businesses. The occupation tax payments are due by January 01, 2009.

Annual appointment notices were mailed out.

No certificates of deposit were purchased during the month of December 2008.

The Water & Sewer Extension Debt Fund certificate (Citizens National Bank) was redeemed and funds were placed into a new money market account (Citizens National Bank). The certificate was redeemed at \$132,395.87. A payment in the amount of \$20,050.00 was paid to Radney Plumbing on December 09, 2008 for utility work at the Crown Laundry. The balance of \$112,345.87 remains in the money market account.

A certificate of deposit (Gas Revenue Fund) was redeemed on December 19, 2008. The funds (\$65,228.39) was placed into the Gas Revenue Fund due to a lack of needed available funds.

\$35,000.00 was borrowed from Electric Fund Capital Improvements and placed into the Electric Fund Account in order to pay the MEAG Power invoice due in December.

Item No. 3: City Attorney's Report

The Citizens National Bank has requested a hold harmless agreement be executed regarding the administration of the City of Quitman's EIP Revolving Loan Fund.

Mr. Walker moved that a hold harmless agreement be executed between the City of Quitman and the Citizens National Bank regarding the administration of the City of Quitman's EIP Revolving Loan Fund. Mr. Bryant seconded the motion. Unanimous vote.

Item No. 4: City Manager's Report

1] CDBG Project Bids

The following bids were submitted for water, sewer, street and drainage improvements on the 2007 CDBG project:

Radney Plumbing	\$504,605.55
Standard Contractors	530,041.90
Doyle Hancock & Sons	574,917.70
Southern Allied	458,000.00

The City Manager stated that the bids submitted will be reviewed prior to an award.

2] CATV Local Channels

Staff is in the process of completing necessary steps to comply with the upcoming digital conversion. Agreements have been signed with local networks.

3] Library Report

Ms. Laura Harrison gave an update on the activities of the Quitman/Brooks County Library during the month of December 2008.

4] Proposed Parking Area

The First Baptist Church proposed parking area plans were presented by the City Manager. The plans had previously been reviewed by the City Attorney and City Manager. The plans were found to be in compliance with City ordinances.

Mr. Chisholm moved that the proposed parking plans for the First Baptist Church be approved as submitted to the Board by the City Manager. Mr. Bryant seconded the motion. Unanimous vote.

5] Welcome Signs

Due to a lack of available funding, this item will be placed in the 2009/2010 annual operating budget.

6] Wireless Internet Count

The wireless internet count for December 2008 was unavailable at meeting time.

7] CATV Sub Count

The CATV sub count for December 2008 was unavailable at meeting time.

8] Employee of the Month

The January 2009 Employee of the Month was Mr. Tony Herring.

9] Alcohol License Renewals

Mr. Walker moved with Ms. Bower seconding that the following retail beer license renewals be approved for calendar year 2009:

Stanley B. Dowdy
d/b/a Stan's Grocery
402 S. Court Street

Armstrong Wright
d/b/a Hill Street Club
908 W. Hill Street

Wilmer Wheeler
d/b/a J&W Wholesale Meats
300 North Washington Street

Jitendra A. Patel
d/b/a Priya Enterprises/Gas & Go
906 North Washington Street

Mukesh B. Patel
d/b/a Friendly Mart (A Shok, Inc.)
1101 West Screven Street

Mukesh B. Patel
d/b/a Quik Mart #1
1003 West Screven Street

Mukesh B. Patel
d/b/a Quik Mart 2
502 S. Court St.

J.H. Harvey Company
d/b/a Harvey's
1203 West Screven Street

Rite Aid Corporation
d/b/a Rite Aid No. 1671
1103 West Screven Street

Bhupendra A. Patel
d/b/a Johnson Grocery 2
MLK Jr. Drive

Jayshree Kanshik Mod
d/b/a Quik Stop 1
812 East Screven Street

Unanimous vote.

Mr. Bryant moved that the following beer, wine and liquor by the drink license renewals (for restaurants) be approved:

James A. Horton
d/b/a Wiregrass
103 South Washington Street

David Duncan
d/b/a Brickhouse Bar & Grill
219 E. Screven Street

Sandra Elena Palacios
d/b/a Coyoacan Mexican Restaurant
212 East Screven Street

Mr. Walker seconded the motion. Unanimous vote.

Item No. 10: Annual Appointments

Mr. Chisholm moved that the following annual appointments be made for 2009:

City Manager	J.D. Herring
City Clerk	Janice M. Jarvis
Chief of Police	Wesley Ross
Director of Public Safety	Wesley Ross
Fire Chief	Clay Phillips
City Attorney	C. Gerald Spencer
City Judge	Vann Parrott
City Engineer	Ben DeVane
City Auditors	Simmons, Mills & Simmons
Purchasing/WWTP Operator	Philip S. Furney
Zoning Administrator	Janice M. Jarvis

Building Inspector	Contracted with Brooks County
Electric Inspector	Contracted with Brooks County
Gas Inspector	Contracted with Brooks County
Plumbing Inspector	Contracted with Brooks County

Utilities Superintendents

Public Resource, Parks, Cemeteries	Dennis R. Hill
Water, Gas, Meter Reading	Tony W. McRae
Electric	Charles Arnold
Cable & Internet Systems Operator	Greg Swann

Ms. Bower seconded the motion. Unanimous vote.

Mr. Bryant moved that the following Board & Committee appointments be made for 2009:

Gas Examiners Board	<ol style="list-style-type: none">1. Tony McRae2. Jimmy Griffin
Board of Registrars	<ol style="list-style-type: none">1. Janice M. Jarvis2. Owen Wrice3. Lynda Striplin
Parks Committee	<ol style="list-style-type: none">1. James Horton2. Hazel Carroll3. Joe Wingate4. Woodson Witt5. Quitman Garden Club President (if City resident)
Family Connection Board	<ol style="list-style-type: none">1. Annie D. Bower
Board of Zoning Appeals	<ol style="list-style-type: none">1. A. B. Jones2. Frank Thomas

	3. Laura Chisholm
Planning Commission	<ol style="list-style-type: none"> 1. Lenore Shackelford 2. Frank Thomas 3. Kenneth Marshall 4. Chip Tanner 5. Eddie Deallaume
Utility Hearing Board	<ol style="list-style-type: none"> 1. Robert Marshall 2. John Stalvey 3. Juanita Robinson 4. Richard Roberson 5. OPEN
Airport Authority	<ol style="list-style-type: none"> 1. Kenneth Marshall 2. Robin McDaniel 3. Virgil Walker Jr.
Health Department Board	<ol style="list-style-type: none"> 1. OPEN (City Commissioner) 2. Michael Purvis
Community Education Board	<ol style="list-style-type: none"> 1. Laura Chisholm 2. Annie D. Bower
Chamber of Commerce	<ol style="list-style-type: none"> 1. Annie D. Bower
CATV Planning & Advisory Board	<ol style="list-style-type: none"> 1. Mark DeVane 2. Jackie Shelton 3. Allen Denton 4. Zinda McDaniel 5. Willie Golden
Library Board	<ol style="list-style-type: none"> 1. Carol Ragsdale 2. Ronald Bryant 3. Delphanie McGhee 4. Laura Chisholm
Council of Aging	<ol style="list-style-type: none"> 1. Wendell Chisholm
Police Chief's Advisory Board	<ol style="list-style-type: none"> 1. Wesley Ross 2. Pat Tanner 3. David Ragsdale 4. Bonnell Holmes 5. Kenneth Marshall 6. Janet DeVane 7. OPEN
Banks	<ol style="list-style-type: none"> 1. Citizens National Bank of Quitman 2. Ameris Bank 3. Colony Bank
Urban Redevelopment Authority	<ol style="list-style-type: none"> 1. Joe Wingate 2. Ola Pickels 3. Nancy Romine

4. Tina Herring (Secretary)
5. OPEN

Mr. Chisholm seconded the motion. Unanimous vote.

Item No. 11: Parade Honoring Brooks County Trojans

Mr. Bryant moved to approve a parade honoring the Brooks County Trojans to be held on February 07, 2009 at 1:00 P.M. Mr. Chisholm seconded the motion. Unanimous vote.

There being no further business, Mr. Walker moved that the meeting be adjourned at 7:25 P.M. Mr. Chisholm seconded the motion. Unanimous vote.

Janice M. Jarvis, City Clerk

Curtis L. Pickels, Chairman