

MINUTES OF A REGULAR MEETING
OF THE QUITMAN CITY COMMISSION
HELD ON TUESDAY, FEBRUARY 03, 2009
AT 7:00 P.M.

Chairman Curtis L. Pickels called the meeting to order with Commissioners Annie D Bower, Wendell E. Chisholm, Ronald E. Bryant and Virgil Walker. Commissioner Chisholm led those in attendance in prayer.

Item No. 1: Approval of January 2009 Minutes

Mr. Bryant moved with Mr. Chisholm seconding that the January 06, 2009 Regular minutes be approved as submitted to the Board. Unanimous vote.

Item No. 2: Zoning Issues

1. Request for Special Exception

Mr. Eric Rogers applied for a Special Exception in order to place a manufactured home on the property located on Dry Lake Road (Q19 0008). The Board of Zoning Appeals recommends approval. Mr. Chisholm moved to approve the application as requested. Mr. Bryant seconded the motion. Unanimous vote.

2. Request for Special Exception

Ms. Emma C. Lynch has applied for a Special Exception in order to place a manufactured home on her property located on Battle Street (empty lot behind 311 South Madison Street). The Board of Zoning Appeals recommends approval. Mr. Chisholm moved that the application be approved as requested. Ms. Bower seconded the motion. Unanimous vote.

3. Request for Special Exception

Ms. Emma C. Lynch has applied for a Special Exception to construct a duplex apartment complex on her property located at 604 North Warren Street. The Board of Zoning Appeals recommends approval. Mr. Bryant moved to approve the application. Mr. Chisholm seconded the motion. Unanimous vote.

Item No. 2: City Clerk's Report

Summaries of revenues/expenditures for month ending December 2009 was provided to the Board for review.

Financial Update:

No certificates were purchased during the month of December 2008.

No new accounts were opened during the month of December 2008.

The following contributions were made to the General Fund due to a lack of operating capital:

Contribution of \$150,000 from the General Fund Matching Funds Account

Contribution of \$150,000 from the General Fund Capital Improvement Account

Contribution of \$31,398.16 from the Debt Service Fund Account (This action closes this account.)

Contribution of \$50,000 from the Sanitation Fund Capital Improvements

These contributions, totaling \$381,398.16 were made on January 14, 2009.

The following funds were transferred to the Electric Account on January 28, 2009:

Loan from Water & Sewer Extension Fund of \$55,000.00

The City was informed by Auditor Darrell Mills on Friday, January 30, 2009 that the State of Georgia will not reimburse cities for the 2008 Municipal Homeowner Tax Relief Grant. The City of Quitman's Homeowner's Tax Relief for 2008 totaled \$33,118.78 and was incorporated in the 2008/2009 annual operating budget (general funds).

An update was given on the City's new website, www.cityofquitmanga.com.

Commissioners were advised that the 2009 GMA Convention would be held in Savannah on June 20-23. Those planning to attend should advise the City Clerk as soon as possible.

Commissioners were advised that the 2009 Chamber of Commerce Annual Banquet will be held on Thursday, March 05, 2008. Those planning to attend should notify the City Clerk as soon as possible.

Item No. 4: City Attorney's Report

The City Attorney gave an update on his activities related to City of Quitman matter during the month of January 2009. Items included closing USDA grant/loan for police and fire vehicles and responding to certain zoning issues.

Item No. 5: City Manager's Report

1] Library Board Report

Ms. Laura Harrison gave an update on the activities of the Brooks County Library during the month of January 2009.

2] Crown Laundry Update

The City Manager gave an update on providing utility service to the new Crown Healthcare Laundry Service on North Highland Street.

3] Intergovernmental Meeting

The Commission was advised that the Brooks County Commission is planning a joint meeting with all agencies (within Brooks County) during March/April of this year. The objective is to strengthen relations and coordination with all agencies.

4] CDBG Construction Award

The City Manager and CDBG Engineer have studied bids presented to the Commission during the January 2009 Regular Meeting. These bids are for construction of the 2007 CDBG. The City Manager recommends that the bid be awarded to Southern Allied Contractors of Hahira, Georgia at a bid of \$458,000.00. Mr. Chisholm moved to accept the City Manager's recommendation and that the bid be awarded to Southern Allied Contractors with a bid of \$458,000.00 and that a letter to proceed be executed. Mr. Walker seconded the motion. Unanimous vote.

5] Citizen Complaint

Mr. Barry Thompson addressed the Board concerning incorrect reports being written by the Quitman Police Department on several occasions. Mr. Thompson presented commission members with copies of the reports. The Chairman advised Mr. Thompson that he had presented adequate evidence that would require the Board to further investigate the matter.

6] Internet Count

The wireless internet sub count for the month ending January 2009 is 168.

7] Cable Television Count

The cable television sub count for month ending January 2009 is:

Basic:	78
Advanced:	497
Premium:	356
Adv/Cinemax:	33
Prem/Cinemax:	84
Total Count:	1,048

8] Employee of the Month

The February 2009 Employee of the Month is Ms. Mary Ann Carter. Ms. Carter serves as the City of Quitman's Human Resources & Personnel Manager. She began her employment with the City of Quitman on January 11, 1993.

NON-AGENDA ITEM(S):

Chairman Pickels appointed Commission Annie Bower to serve as Chairman Pro-tem for 2009.

Mr. Bryant moved that the Regular Session be adjourned at 7:43 P.M. and that the Board enter into an Executive Session in order to discuss a personnel matter. Mr. Chisholm seconded the motion. Unanimous vote.

EXECUTIVE SESSION 7:44 P.M.

Chairman Curtis L. Pickels called the Executive Session to order with Commissioners Annie D. Bower, Wendell E. Chisholm, Ronald E. Bryant and Virgil Walker in attendance. Also in attendance were City Clerk Janice Jarvis, City Manager J. D. Herring, Chief of Police Wesley Ross and City Attorney C. Gerald Spencer.

The purpose of this Executive Session was to discuss as personnel matter.

Mr. Chisholm moved that the Executive Session be adjourned at 8:08 P.M. and that the Board enter back into a Regular Session. Mr. Walker seconded the motion. Unanimous vote.

REGULAR SESSION 8:08 P.M.

Chairman Pickels called the Regular Session to order with Commissioners Annie D. Bower, Wendell E. Chisholm, Ronald E. Bryant and Virgil Walker in attendance.

Mr. Bryant moved that the meeting be adjourned at 8:09 P.M. Mr. Walker seconded the motion. Unanimous vote.

Janice M. Jarvis, City Clerk

Curtis L. Pickels, Chairman